



August 30, 2021

Cir Group
ATTENTION: Dan Patrus
3120 E. Oakley Park Rd.
Commerce, MI 48390

Dear Dan,

In accordance with IFB #18.0024 Maintenance Hourly Trades, Section IV: Special Terms and Conditions, item number one (1) states contract term from July 1, 2018, through June 30, 2021, options to renew for an additional two (2) years in one (1) year increments. We are exercising our option **to** renew the contract between Cir Group and Oakland Schools for year one (1) till June 30, 2022. This correspondence shall serve as our notice.

Should you have any questions, please do not hesitate to contact me at 248.209.2233

Sincerely,

Michelle Selak

Michelle Selak
Buyer
Oakland Schools